

Shrewley Parish Council

CLERK: MRS E CHOUDRY
CROSSWAYS, SHREWLEY COMMON
NR WARWICK
CV35 7AU

**Minutes of the Meeting of Shrewley Parish Council held at Shrewley Village Hall
on Monday 7th November 2022 at 7pm**

Present at the Meeting:

Cllr R Wesbury	<i>Chairman</i>
Cllr M Wood	<i>Vice Chairman</i>
Cllr H Darwen	
Cllr J Cleary	
Cllr D Lawrie	
Cllr S Underwood	
Cllr E Forty	
WCC Cllr Matecki (left at 20:47hrs)	
WDC G Illingworth (arrived 19:15hrs)	
WDC R Hales (left at 20:47hrs)	

Clerk Eleanor Choudry
Members of the Public: 2

38/22. APOLOGIES Cllr R Hinton, WDC Cllr J Cooke

39/22. DECLARATION OF INTERESTS – None

40/22. MINUTES OF PREVIOUS MEETING:- Parish Council Meeting – Monday 5th September 2022 – approved and signed as a true record.

41/22. MATTERS ARISING FROM THE MINUTES – None.

42/22. PUBLIC OPEN FORUM – No comments.

43/22. NEW WEST WARWICK MINIBUS DRT SERVICE – Stuart Kocan-Payne, Head Transport Officer, WCC
The Clerk had received notices advertising the bus service and will add them to the parish notice boards. Stuart Kocan-Payne was unable to attend tonight's meeting. The Clerk to invite him to the January meeting. WCC Cllr Matecki said that the council received a grant to run the ongoing pilot rural bus service which is to be funded for four years. The current cost per passenger is high but it is hoped that the cost will reduce as the service becomes more popular and extends into rural areas. A member of the public was invited to comment on their experience of the service. He said that the service was not reliable and not always working well. He was also concerned about the welfare of the drivers. Cllr Matecki said he would feed the comments back to the Council. The resident will raise his concerns in full to Stuart Kocan-Payne if he attends a parish council meeting. Cllrs agreed that the bus service will be an agenda item at the Annual Assembly.

44/22. WCC ENVIRONMENT SERVICES - Michael Newham, Locality Officer Area 1 – Michael has replaced Peter Hallam and is responsible for Highways, dealing with maintenance. Michael is advising Parish Councils to pick their top three priorities and report the issues by emailing countyhighways@warwickshire.gov.uk. Expectations of what is achievable need to be realistic and to bear in mind that there is only one person with a limited budget dealing with the requests. Resurfaced pavements using slurry seal are no longer within the budget. WDC Team Leader selects sites for the surface dressing of roads. After discussion it was agreed that Cllr Cleary will log the drain cover near Shrewley Stores that is broken and lifts up causing a hazard.

Signed.....(Chair)

Date.....

45/22.PLANNING

W/19/1133 - PLANNING APPLICATION AFFECTING SHREWLEY - Land at Ward Hill, Warwick Road, Littleworth, Norton Lindsey, Warwick, CV35 8JD
Planning application for the erection of two replacement poultry houses for poultry rearing (pullets)

- Proposed use of field on Shrewley Common NE of M40 to spread and store chicken litter from this development

Discussion took place regarding the application to store and spread chicken litter on the site along the north edge of the M40 by the Durham Ox pub. Severn Trent Water are concerned about contamination. Cllr Wood said the parish council needs to know the nitrogen and phosphorous produced and the area of land required without causing pollution. Cllrs agreed that the Clerk should add the following comment to the WDC planning portal: '**Shrewley Parish Council objects to this application because we were not consulted on the proposal to store and spread waste manure on a site in our parish without a full Environmental Impact Assessment**'.

W/22/1657 Pinley Farm, Pinley Road, Hatton, Warwick, CV35 8XQ

Prior Approval for proposed change of use of agricultural building to 1no. larger dwelling (Use Class C3) under The Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended) - Schedule 2, Part 3, Class Q.

Following discussion Cllrs agreed that the PC has NO OBJECTION to this application.

W/22/0169 20 Station Road, Shrewley, Warwick, CV35 7LG GRANTED 23/9/22
W/22/1015 Ewe Green, Hockley Road, Hatton, Warwick, CV35 7HQ WITHDRAWN 13/9/22
W/22/1147 Mill Rise, Mill Lane, Little Shrewley, Shrewley, Warwick CV35 7HN GRANTED 7/9/22
W/22/1325 Land On The North West Side Of, Five Ways Road, Shrewley NO OBJECTION 30/9/22
W/22/1425 Forge Farm, Pinley Lane, Pinley OBJECTS 9/10/22
W/22/1499 Newland House, 1 Hughes Hill, Shrewley, Warwick, CV35 7AS NO OBJECTION 30/9/22
W/22/1426 Forge Farm, Pinley Lane, Pinley NO OBJECTION 29/10/22
W/22/1534 Ketsoc Lawns, Nunhold Road, Pinley Green, Warwick, CV35 8NA NO OBJECTION 29/10/22

46/22. WCC REPORT – C Cllr Jan Matecki

Warwickshire library has been awarded National Portfolio Status. Up to £20k of funding is available for Small Medium Enterprises for energy saving measures. Covid cases are increasing again and people are encouraged to get their Covid and flu vaccinations. A cost of living summit is to take place with District and Borough Councils to help residents.

47/22. WDC REPORT – D Cllr George Illingworth/Richard Hales

The District will celebrate Christmas in the usual manner but the lights are now all LED and will be switched off slightly earlier at 11pm ensuring the event is more energy efficient. WDC froze their portion of the council tax last year and have agreed to freeze it again and continue with the level of services provided. Car parking charges are frozen with some reduced from £7 per day to £3 per day to help with the cost of living crisis. A further 50,000 trees will be planted next year, to date 110,000 trees have already been planted. A policy is in place to encourage ecology. All boroughs are working together to reconsider housing figures for the Local Plan.

48/22. PARISH ONLINE PRESENTATION – Cllr Wood

Due to time consuming earlier discussion it was agreed that the presentation will be on the January agenda.

49/22. OTHER PARISH BUSINESS

49.1 Annual Assembly action items

Traffic calming in Shrewley Common – Speed gates – Thanks were given to Cllr Matecki following the installation of the speed gates.

Signed.....(Chair)

Date.....

- 49.2 20's Plenty** – No further information had been received so it was agreed to take this item off the agenda for the time being.
- 49.3 Larger bin at Barn Close Nurseries / broken missing bollards** – Cllr Cleary advised that a second or larger bin cannot be installed but the bin will be fixed and emptied twice a week. Michael Newham will look at replacing the broken / missing bollards.
- 49.4 Emergency Plan** – The Village Hall has not yet received a reply from the CSW Resilience Emergency Team.
- 49.5 Tree Charter** – Item to be removed from the agenda until there is an update.
- 49.6 Climate Action Plan** – Cllrs Wood and Darwen attended the meeting at Wren Hall with Alan Rhead. Discussion took place regarding specific initiatives such as air source heat pumps and an innovative hydrogen fuel plant by the motorway. Storing and fueling for vehicles is in the early stages. Funding to support Electric Vehicle Charging Points in Village Halls was discussed. Cllrs agreed to invite Barfords Bar Zero to attend the Annual Assembly. Cllr Wood attended the COP27 meeting at Leamington Town Hall with WCC and WDC held by Alan Rheid and Dave Barber. The Bar Zero group attended along with a dozen local people. Bob Sherman is part of a low carbon Warwickshire network, pioneering electric cars etc, and shares his experience hoping to unlock interest along with funding from the Royal Society of Arts. The Chair of BHHW Parish Council, Janet Gee hopes to collaborate with Shrewley by hosting a workshop to pull ideas together for actions. Cllrs agreed that this was a good idea and that the Environmental Action Team would be independent from the Parish Council.
- 49.7 Civility and Respect Pledge** – Cllrs unanimously agreed to adopt the Pledge. The Clerk to formalise a Cllr training programme and draw up a Dignity at Work Policy.
- 49.8 Shrewley Common village green maintenance** – Resident Roly Robinson has kindly mowed the verges at Shrewley Common crossroads for many years but has now decided to pass the responsibility on. Resident Jean Andrews had maintained the planter on the crossroads and also wished to step down. Cllrs met onsite on Saturday 29th October to discuss ideas. Cllrs agreed the areas needed tidying up and quotes for a contract sought to provide ongoing maintenance. The Clerk to advertise in the newsletter and seek quotes. The lawnmower is very old and Cllrs agreed to dispose of it and remove it from the Fixed Assets. It could potentially be donated to a local organisation if they could make use of it.
- 49.9 Reported smell from drain in Mill Lane, Little Shrewley** – WCC Highways Michael Newham was aware of the complaint and would be visiting the site to investigate.

50/22. ONGOING ACTION ITEMS

50.1 Friends of Hatton Station Report - FOHS and family friends helped dismantle the large planter on Platform 2 which was life expired. We have been able to draw down monies from Chiltern Railways and the Heart of England Community Rail Partnership as well as receiving a generous donation from the family of the late Cyril and Enid Lewis, who both worked at Hatton Station. We are now ready to place an order for a small planter constructed of recycled plastics on Platform 1 which will remember Cyril and Enid's long association with our station. It will be in place by Spring 2023. We continue to receive support from Liane McCarthy, Chiltern Railways, who was able to persuade Network Rail to repaint the shelters, lamp posts, seats and footbridge along with a total resigning of the station. Julia Singleton-Tasker of HofECRP has also provided considerable help with funding and advice.

50.2 Shrewley website update/ Statutory publication of documents on website – No update.

51/22. HIGHWAY AND PUBLIC FOOTPATH/TOWPATH MAINTENANCE AND REPAIR

- 51.1 WCC Fault Reporting System: Register to track and report highway problems** - The online fault reporting system is improving and will ultimately give feedback on the progress of faults.
- 51.2 Footpath fault report** – Cllr Wesbury to report a rotten footpath waymark post.
- 51.3 Highway fault reports** – No reports.
- 51.4 Towpath maintenance east end Shrewley Tunnel** – to be reported in January.

52/22. CORRESPONDENCE – None.

53/22. VILLAGE HALL UPDATE - We are still waiting for a response from CSW Resilience Team with a view to preparing the Hall and its organisation for registration as a place of refuge in the case of a major emergency. Training sessions on the use of the Hall's defibrillator are being prepared, and the sessions will be arranged during the coming few weeks. The training is to be offered to any members of the Parish Council as well as Village Hall members. After a gap of two years, the Village Show returned with renewed enthusiasm on 4th September with its 57th show, which was very successful. The children had a wonderful time in the play area and the bouncy castle.

Signed.....(Chair)

Date.....

The Social Club screened “The Duke” on Friday 4th November, and it will present a musical evening “Restless Dog” on 9th December. There are still a few tickets for “Restless Dog” at £15 each, which includes a light meal. The AGM took place on 19th October. A survey will be distributed to all households in the parish regarding the development of the Village Hall.

54/22. MEETINGS ATTENDED BY COUNCILLORS

12th October - Climate Change Action meeting, Wren Hall

WDC Cllr Illingworth thanked parish councillors for attending the meeting.

12th September - Mr Seccombe, Warwickshire PCC – CANCELLED DUE TO DEATH OF HM QEII.

55/22. FINANCE

55.1 Ferncumbe News Grant Application – Graham Harrington attended the meeting following his request for £1800 to support 6 editions of 300 copies of the Ferncumbe News to Shrewley Parish residents. Currently some residents pay £10 per annum to receive the magazine with 75 households receiving it in Shrewley out of 360. With Parish Council support those residents not already paying would receive the magazine free of charge. Graham then hoped that the residents receiving the magazine at no cost would start to pay when the free editions stopped. As the annual precept for Shrewley Parish is only £5,904 it was agreed that the sum requested was disproportionate. Cllrs were not convinced that residents wanted the magazine. Cllrs agreed to support the March edition with a grant of £300. Parish Councillors will distribute the magazine including a letter explaining how residents can pay to continue receiving the magazine. The distribution will happen at the same time as the delivery of the Annual Assembly flyer.

55.2 Adoption of Disciplinary and Grievance Procedure – Cllrs unanimously agreed to adopt the policy.

55.3 Internal audit 22/23 – Cllrs agreed that the request for an internal auditor be added to the Newsletter and online at Nextdoor.co.uk. The Clerk to action.

55.4 2022/2023 Budget and Estimated Final Expenditure and Proposed 2023/24 Budget previously Circulated – The budget will be added to the January agenda and it is hoped that quotes for grounds maintenance at Shrewley Common crossroads will have been received so the precept request can be agreed. £300 to be added to support the March edition of the Ferncumbe Magazine.

55.5 British Legion donation for wreath – Thanks were given to Cllr Wood for kindly offering to lay the wreath at Hatton Church again.

55.6 Replacement oak tree at Shrewley crossroads quote – The Clerk had received an estimate of £40 for an oak tree from Barn Close Nurseries. The Clerk to place the order for the tree.

55.7 Receipt of precept £2952 received 30.9.22 to be noted.

55.8 Permission to pay items listed below proposed by Cllr Wood, seconded by Cllr Cleary and unanimously approved.

Cheque/ BACS	Payee	Amount £
BACS	Clerk October Salary(Net),Postage £0, Printing Ink £0	259.05
BACS	HMRC October Income tax	64.70
BACS	Clerk November Salary, Mileage £0, Postage £0	259.05
BACS	HMRC November Income Tax	64.70
D/D	Information Commissioners Office Data Protection Fee	35.00
BACS	British Legion donation for wreath – reimburse Clerk	29.99
	Total	712.49

56/22. DATE OF NEXT MEETING – Monday 9th January 2022. It was agreed that the Annual Parish Meeting will be rearranged and held on Tuesday 9th May due to Monday 8th May now being a Bank Holiday.

57/22. CLOSURE OF MEETING – The meeting closed at 9.27pm.

Signed.....(Chair)

Date.....

Bank Reconciliation as at 30th November 2022

		£
Cash Book Balance b/f		11,194.20
Receipts		
First half precept 29.4.22	2,952.00	
Shaw Lane Rent 20.5.22	52.00	
HMRC VAT Reclaim 14.7.22	93.00	
Second Half Precept 30.9.22	2,952.00	6,049.00
Total Income		17,243.20
May payments	2,634.71	
July payments	821.39	
Sept payments	811.32	
Nov Payments	712.49	
Jan Payments		
March Payments		
Total Payments		4,979.91
CASH BOOK BALANCE		12,263.29
Balance as at 30 th November 2022		6,763.29
Reserve Account as at 30 th November 2022		5,500.00
BANK BALANCE		12,263.29

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Signed.....(Chair)

Date.....